



SHIAWASSEE
— COMMUNITY FOUNDATION —

***COMMUNITY CARES COVID-19 UNRESTRICTED FUND
GRANT APPLICATION AND GUIDELINES***

The COMMUNITY CARES COVID-19 FUND focuses on non-profits and other charitable organizations in Shiawassee County that are struggling to survive due to the COVID-19 crisis.

As you all know our community is facing some of the most unprecedented challenges of our lifetime right now. The Shiawassee Community Foundation is prioritizing how we use our available discretionary funds to ensure we are serving Shiawassee County to the best of our abilities. At this time, preference will be given to requests from local non-profits and/or charitable organizations that address our region's response to this current crisis. Other grant requests not related to a response to COVID-19, will not be considered. Organizations need to demonstrate that they are facing new and unmet financial burdens because of this crisis. A strong application will be able to demonstrate the rise in costs of service due to the crisis, but at the same time, give some idea if more gifts are coming in from the public and/or other possible funding sources. Applicants should not be submitting requests for normal annual operating costs. Please send all applications to kim@shiacf.org and email her for more information.

Qualifying organizations include non-profits that are tax-exempt under Section 501(c)(3) of the Internal Revenue Service Code, schools, and other entities that serve a charitable purpose.



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Date of Application: _____

Legal Name of Organization Applying:

(Same as on IRS determination letter and as supplied on IRS Form 990)

Address: _____

Contact Phone #: _____ **E-mail:** _____

Type of Organization: _____ Non-Profit _____ School
_____ Church or faith-based program
(Faith-based programs must be for general community benefit, not internal only.)

Do you have IRS status 501(c)(3)? _____ Yes _____ No (If no, other IRS status?) _____

Please provide your Federal tax ID or Employer ID: _____

Please provide your License to Solicit # (if applicable): _____

Funding Amount Requested: _____ *(Up to \$2,000 max)*

Brief summary of your organization and the purpose of your grant request: _____

How does this request address the current crisis? _____

Signature of authorized person requesting grant

Title

Printed name of authorized person requesting grant

ATTACHMENTS:

(If you have already submitted these documents in a previous grant application through the foundation in the past year, you do not need to attach them.)

- **A copy of your current 501(c)(3) IRS determination letter (if applicable)**
- **A list of the organizations governing body and officers**
- **Most recent financial statement, independently audited if possible or your most recent IRS form 990**
- **Current annual operating and program budget**

Please scan and e-mail the application form including the narrative section to kim@shiacf.org.

If you have any questions, please feel free to contact Kim Renwick at 989-277-0310 or email her at kim@shiacf.org.

Applications are due June 1, 2020 by 5:00 p.m.