

# Shiawassee Community Foundation W.K. Kellogg Foundation Youth Advisory Council (YAC) Fund Grant Application

Revised 9/7/2017



## 2017-18 Grant Cycle

The W.K. Kellogg Foundation Youth Advisory Council Fund was established by a grant from the W.K. Kellogg Foundation to encourage youth philanthropy. It is a permanent endowment fund for projects and programs that primarily benefit youth in the greater Shiawassee County area. YAC members review the grant applications and make funding recommendations to the Shiawassee Community Foundation Board of Directors.

Grants are awarded to qualifying organizations, including 501(c)(3) non-profits, schools, health and human service organizations, municipalities, libraries, and other government organizations. All grants must be used for charitable purposes and may not be awarded to individuals. **Funding priorities are those that focus on program activities in youth development, the arts, health, education, recreation, the environment, or programs that assist at-risk and low-income individuals in the Shiawassee County area.** All grant requests must meet the criteria of the fund as well as all legal requirements of the Foundation.

Applications are due at **4:00 pm on February 9th, 2018**. Please be prepared to deliver a 5-minute presentation on your grant request followed by a Q&A session on either **February 18th** or **March 18th**. If your grant has been selected for consideration, you will be contacted to sign up for a time slot.

### Please note:

- The Youth Advisory Council will hold *one* grant cycle for the 2017-18 year.
- If your organization has an outstanding Final Report for a previous YAC grant, please contact our office before submitting your application.
- Grants for approved projects will be awarded at the **May 20, 2018** YAC meeting.

# YOUTH ADVISORY COUNCIL GRANT APPLICATION

**Application must be typed or printed clearly in black ink.**

Legal Name of Organization (if student organization, provide full name of school):

\_\_\_\_\_

Executive Director of Organization or School Superintendent/Principal:

\_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Brief Purpose of Grant:

\_\_\_\_\_

\_\_\_\_\_

Project Date(s): \_\_\_\_\_

Number of youth participants: \_\_\_\_\_ Number of adult participants: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ Total project cost: \$ \_\_\_\_\_

Geographic Area Served: \_\_\_\_\_

Contact Person and Title and/or Relationship to Organization/School:

\_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*(A confirmation email will be sent to this address when your application is received by the Foundation.)*

\_\_\_\_\_

Authorized Signature of Applicant

\_\_\_\_\_

Date

**Shiawassee**

community foundation

**Youth Advisory Council**  
**Grant Application Narrative** (Please attach narrative.)

The Grant Application Narrative is not to exceed two (2) typed pages and should include the following information:

**Section 1: A description of the purpose and implementation of the grant**

- a) Summary: Briefly summarize the purpose of the project or program. What are the project's goals and objectives? What are the start and end dates?
- b) Specific project information: How will this benefit youth in Shiawassee County? How will youth be involved in the development and implementation of the project? What needs or problems will the project address? How will you evaluate the success of this project? How will you acknowledge the support of the SCF's Youth Advisory Council?

**Section 2: Organization information**

- a) What is the principal purpose of this group? Tell of its history, mission, goals, programs, activities, and accomplishments. If this project impacts a specific group, please indicate which of your board members and volunteers are from that group. Please note whether you are affiliated with any religious groups.

**Section 3: Financial Information: Revenues and Expenses for the Grant**

- a) Project budget
- b) What funds have been raised for this project to date? If the total project budget is greater than the amount requested, from what sources will the other necessary funds be obtained? Are there other organizations or sources of funding? What will your organization contribute to this project?
- c) What financial resources will be available for the continuation of this project, if applicable?

**Section 4: Required Attachments**

For Student Organizations within a school:

- a) Letter of support from the School Principal or Superintendent
- b) List of officers of student organization and adult advisor/coach

For Non-Profit Organizations:

- a) IRS Determination Letter confirming your non-profit status
- b) List of your board members
- c) A copy of your most recent financial statements or IRS Form 990

**Keeping one copy for your records, please submit your completed grant application and attachments to:**

**Shiawassee Community Foundation  
217 N. Washington Street, Suite 104  
Owosso, MI 48867**

YAC gives priority to programs that:

- ✓ Empower youth to contribute to their community
- ✓ Enrich the lives of youth in the community
- ✓ Reach as many young people in the area as possible
- ✓ Examine and address the underlying causes of local problems
- ✓ Promote personal independence
- ✓ Attract volunteer resources and support
- ✓ Strengthen the private, non-profit sector
- ✓ Encourage collaboration with other organizations
- ✓ Build the capacity of the applying organization
- ✓ Support the start-up of new programs that solve critical local problems
- ✓ Focus on prevention

The Youth Advisory Council does not typically award grants for:

- ✓ Capital giving/fundraising campaigns
- ✓ Educational scholarships
- ✓ Operating expenses, including salaries
- ✓ Religious or sectarian purposes (this does not necessarily exclude church programs)
- ✓ Political/legislative purposes
- ✓ Loans
- ✓ Re-granting
- Low priority is given to ongoing programs where alternative funding is not planned to carry the program forward following a foundation grant.

*If you have any questions, please contact Jessica Hickey at (989) 720-7441, [jessica@shiacf.org](mailto:jessica@shiacf.org) or Carol Soule at (989) 725-1093.*

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